

RACHEL H. MADDOX

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EDUCATION

CONNECTICUT COLLEGE , New London, CT	BA awarded May 2016
Major: Theatre	Overall GPA: 3.3
Honors/Awards: Foundations of Education Award (honorable mention)	
Certification: Elementary Education	Certification awarded May 2016
Computer Skills: Microsoft Excel, PowerPoint	
Language Skills: Spanish (intermediate proficiency)	
Relevant Coursework: Foundations of Education • Literacy in the Elementary School • Teaching Math and Science in the Elementary School • Children's Books and Culture • Drug and AIDS Education • Introduction to Human Development • Children and their Learning Environments • US Natives and Newcomers • Student Teaching in the Elementary School • Student Teaching Seminar in Critical Pedagogy: Elementary and Secondary School • Individual Differences in Development	
PRINCETON DAY SCHOOL , Princeton, NJ	Diploma awarded Spring 2012

TEACHING AND LEADERSHIP EXPERIENCE

John Hope Settlement House , Providence, RI <i>Youth Counselor</i>	May 2018-present
Rhode Island Black Storytellers , Providence, RI <i>Teaching Artist/Managing Festival Director</i>	October 2017-January 2018
Wheelock Family Theatre , Boston, MA <i>Teaching Artist and Inclusion Specialist</i>	July 2017-present
Central Square Theater , Cambridge, MA <i>Teaching Artist</i>	Summer 2017
Wheelock Family Theatre , Boston, MA <i>Teaching Assistant</i>	Summer 2016 and 2017
<ul style="list-style-type: none">• Plan activities with teacher to lead each day• Plan specific strategies with teachers for students with varied learning styles• Support teachers in keeping students engaged during activities• Manage expectations/student behavior during activities• Check-in students at beginning of the day and check-out students at the end of the day• Oversee students during their lunch break• Contact parents regarding tardy or absent students• Update Director and Associate Director of Education daily about significant events within the class• Give constructive feedback to students during discussion periods	
Integrated Day Charter School , Norwich, CT <i>Long-term 4th and 5th grade substitute teacher</i>	Winter 2017-present
Crocker Highlands Elementary School , Oakland, CA <i>Instructional Support Specialist</i>	Fall 2016-Winter 2017
<ul style="list-style-type: none">• Pull out and work one on one with students who have specific academic learning disabilities• Push in to support aforementioned students as well as any other individuals who need it	
Office of Residential Education and Living , Connecticut College <i>Housefellow</i>	Fall 2014 – Spring 2016
<ul style="list-style-type: none">• Manage budget to provide educational and social events for the dorm• Supervise staff members assigned to me by serving as resource and delegating tasks to oversee and run dorm• Serve as a presence within the dorm and develop a community and a relationship with residents	
Floor Governor	
<ul style="list-style-type: none">• Organize events and community builders for the dorm• Act as a presence for first year students and aid in the transition to college life• Keep dorm social activity under control through a nightly on call rounds system	
Integrated Day Charter School , Norwich, CT <i>Student Teacher</i>	Fall 2015
<ul style="list-style-type: none">• Oversaw a classroom of 22 second and third graders	

Office of Volunteers for Community Service, Connecticut College

Spring 2013 – Fall 2015

- Student Coordinator/ Mentor*
- Organize games that are athletically and academically engaging to show importance of both and of balance
 - Play dramatic and athletic games with the kids
 - Read books and help the kids with their reading as well as word and vocabulary recognition

Princeton Day School Summer Programs, Princeton, NJ

Summers 2009, 2013

- Camp Counselor*
- Oversee transitions of campers from drop off to their assigned camps, to lunch, to breaks, to drop off
 - Watch them during camp activities and monitoring their good behavior

HiTOPS Inc., Princeton, NJ

Spring 2011 - Spring 2012

- Teen Council Member*
- Educate local youth on sexual health including: HIV/AIDS, homophobia, STIs, pregnancy
 - Planned and executed lesson plans on math and literacy subjects drawing from Common Core State Standards
 - Created a critical unit that challenged students to questions and deconstruct the gender binary
 - Worked with my cooperating teacher on managing the classroom according to responsive techniques

ADDITIONAL WORK EXPERIENCE

Shain Library, Connecticut College

Fall 2012 – Spring 2016

- Circulation Assistant*
- Assist students at circulation desk by helping them find books in the main collection or in course reserves